For all Mount Holyoke reunion events held in dormitories, this is what **Media Services in LITS** can offer:

**Equipment we can supply**

**NEC NP-1250 projector**
- VGA input for laptop
- RCA connection for DVD/VCR combo unit
- No HDMI

**Tripod screen**
- Projection Screen for projector

**Samson speaker**
- 30-pin iPod Dock
- XLR input
- ¼ inch input
- Aux cable input for anything with a headphone jack
  (will provide cable)

**Shure SM58 Vocal Mic & XLR audio cable**
- Standard vocal mic with XLR cable for sound system
- Used for making announcements

**DVD/VCR combo unit**
- DVD side plays DVDs and CDs
- VCR plays VHS tapes
- We provide the RCA cables to connect to projector

**Extension Cords**
- Power strips to provide power to all equipment
- Gaff taped down cables so nobody can trip on cables

**Technical Support**
- Have student techs with our office that will be on call to provide help with any issue that arise from our equipment
What we do not supply:
- Projector with HDMI connection
- Blu-Ray player
- Lighting grid/kits
- Mac adapters to connect to VGA
- Laptops
- Cameras

In addition to coverage of events in Chapin and Blanchard, Student Programs may be able to assist with:

- A small ‘party’ level sound system suitable for use within the halls to which a user’s laptop or ipod can be connected
- A small Karaoke set for use in a TV lounge if they have one

NOTE:
We have no instruments for loan. They need to be acquired via local rentals. We recommend http://www.falcettimusic.com in East Springfield.

Quick tips and instructions that will help in deciding what your class needs for equipment:

**How to play music**
- **iPod/MP3 player**
  - Samson sound system has a 30-pin dock built in for older iPod and iPhone models
  - All newer iPods and other MP3 players can be played using the provided Aux cable going into the Samson sound system
- **CD**
  - CDs can be played using the DVD player
- **Laptop**
  - Laptop audio can connect from the headphone jack of the computer to the provided Aux cable

**How to play video**
- **Laptop**
  - To play videos from a laptop, it must be connected to the projector using the provided VGA cable.
- **DVD**
  - DVDs can be played through a provided DVD/VCR combo unit or through a laptop that has a DVD player.
- **VHS**
  - VHS tapes can be played on a provided DVD/VCR combo unit connected to the projector.